



ALUMNI ASSOCIATION MGM COLLEGE CONSTITUTION/ PREAMBLE



We, the alumni of MGM College, recognizing the value of lifelong connections with our alma mater and with each other, do hereby establish this constitution for the MGM College Alumni Association to promote the interests of the institution and its graduates.

Vision:

- To foster a sense of goodwill and pride among both alumni and students.
- To support alumni in developing and promoting a philanthropic and entrepreneurial mindset among students
- To advise and organize activities that motivate and enhance students' skill sets.
- To mentor and guide students in seeking better opportunities for learning and growth

Mission:

The mission of the MGM College Alumni Association is to connect and bridge the communication gap between the institute, alumni, and students to enhance academic excellence. It also seeks to build a lifelong global community by fostering opportunities that promote awareness, pride, participation, volunteer involvement, and philanthropic commitment.

Core Values

Alumni Association is committed to excellence in all its activities and is dedicated to the following core values:

- Loyalty** – Pride in and commitment to the future that we are creating together as a college and an alumni community, while honoring our history, traditions and achievements.
- Integrity** – Transparency and ethical behavior in all of our interactions.
- Diversity** – Recognizing and valuing differences and seeking alternative perspectives and inclusiveness in all that we do.
- Innovation** – Striving to be an sincere leader in alumni relations through a creative and transformational model.
- Continuous Improvement** – Pursuit of excellence through agility and responsiveness to stakeholders and the environment.

Article I: Name

The name of this organization shall be the MGM College Alumni Association, hereinafter referred to as the "Association."

Article II: Purpose

The purpose of the Association is:

1. To promote a close relationship between the alumni and the institution.

2. To encourage and assist in the development of the institution.
3. To provide networking opportunities for alumni.
4. To support the welfare of students, faculty, and staff through scholarships, mentorships, and other contributions.
5. To uphold the values and traditions of the institution.

Article III: Membership

Section 1: Eligibility

Membership in the Association shall be open to all graduates and former students who attended MGM College.

Section 2: Categories of Membership

1. **Regular Members:** All alumni who have graduated from MGM College.
2. **Honorary Members:** Individuals who have rendered significant service to the institution or the Association, as determined by the Executive Committee.
3. **Associate Members:** Former students who did not graduate but attended the institution for at least one academic year.

Section 3: Rights and Privileges

1. Regular members shall have the right to vote, hold office, and participate in all activities of the Association.
2. Honorary and associate members may participate in activities but shall not have voting rights or be eligible to hold office.

Article IV: Governance

Section 1: Executive Committee

The Association shall be governed by an Executive Committee, which shall consist of:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Five Members-at-Large

Section 2: Election of Officers

1. The officers shall be elected by a majority vote of the members present at the annual general meeting.
2. The term of office for all elected officers shall be three years, with a maximum of two consecutive terms in the same office.

Section 3: Duties of Officers

1. **President:** The President shall preside over all meetings, represent the Association in all matters, and perform all duties incident to the office.
2. **Vice-President:** The Vice-President shall assist the President and assume the duties of the President in their absence.
3. **Secretary:** The Secretary shall keep records of all meetings, handle correspondence, and maintain membership rolls.
4. **Treasurer:** The Treasurer shall be responsible for the financial affairs of the Association, including the collection of dues and the preparation of financial reports. The Treasurer shall also present the audited financial report annually.
5. **Members-at-Large:** They shall represent the general interests of the members and assist in organizing activities.
6. **Publicity and Media Secretary:** The Publicity and Media Secretary shall be responsible for promoting the image of the Association and shall also be responsible for any publicity work of the Association which may arise from time to time.
7. **The Assistant Secretary:** shall assist the Secretary in all the related work of the Association. The Assistant Secretary shall assume the responsibility of the Secretary in his/her absence or as approved by the Executive Committee.
8. **Statistical Secretary:** The statistical Secretary shall collect, organize, maintain records of alumni information such as contacts details, graduation years, career paths, and participation in association activities.
9. **Assistant statistical Secretary:** The statistical Secretary will assist the statistical Secretary and will discharge the role and responsibilities for statistical Secretary in his/her absence
10. **Coordinators from each batch:** There will be two co-ordinators for every graduating batch (one male and one female). The duty of the coordinators is to disseminate the necessary information to their respective batchmates

Article V: Meetings

Section 1: Annual General Meeting (AGM)

The AGM shall be held once a year, at a time and place determined by the Executive Committee. Notice of the AGM must be given to all members at least 30 days in advance.

Section 2: Special Meetings

Special meetings may be called by the President or upon the request of at least 10% of the members. Notice of such meetings must be given at least 14 days in advance.

Section 3: Quorum

A quorum for any meeting of the Association shall be 25% of the voting members.

Article VI: Finances

Section 1: Dues

Annual membership dues shall be determined by the Executive Committee and approved by the membership at the AGM.

Section 2: Financial Management

1. All funds of the Association shall be deposited in a bank account in the name of the Alumni Association and it will be a jointly operated by president (AA) and Principal of the college.
2. The Treasurer shall present a financial report at the AGM.
3. All expenses over 1000 shall require the approval of the Executive Committee.

Article VII: Amendments

This Constitution may be amended by a two-thirds majority vote of the members present at any AGM, provided that notice of the proposed amendment has been given to all members at least 30 days prior to the meeting.

Article VIII: Dissolution

In the event of the dissolution of the Association, any remaining assets shall be donated to MGM College as determined by the Executive Committee